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**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

❖,)	No. CV ❖ NVW
)	
Plaintiff(s),)	ORDER SETTING RULE 16
)	SCHEDULING CONFERENCE
vs.)	
❖,)	
Defendant(s).)	

Pursuant to Rule 16 of the Federal Rules of Civil Procedure, a Scheduling Conference is set for ❖ in Courtroom 504, Sandra Day O'Connor U.S. Federal Courthouse, 401 W. Washington St., Phoenix, Arizona 85003-2151. In preparation for this Scheduling Conference, it is hereby Ordered as follows:

INITIAL DISCLOSURES

The parties are ordered to provide initial disclosures at least 21 calendar days before the Scheduling Conference in the form required by Federal Rule of Civil Procedure 26(a)(1). The parties shall file with the Clerk of Court a Notice of Initial Disclosure; copies of the actual disclosures need not be filed. The parties are not free, without order of the Court, to delay or defer exchange of the Rule 26(a)(1) initial disclosures to a time after their Rule 26(f) Meeting to prepare the proposed Discovery Plan.

1 COMMENCEMENT OF DISCOVERY PERMITTED AND REQUIRED

2 The limitation on the commencement of formal discovery set forth in Federal Rule
3 of Civil Procedure 26(d) is waived. Formal discovery not only may commence at any
4 time after service of process, but the court expects discovery to commence prior to the
5 Scheduling Conference. The parties shall serve initial document discovery requests at
6 least 14 days before the Scheduling Conference.

7 CORPORATE DISCLOSURE STATEMENT

8 Pursuant to Rule 7.1 of the Federal Rules of Civil Procedure, any nongovernmental
9 corporate party to an action or proceeding must file a Corporate Disclosure Statement. If
10 not previously filed, the Court directs any nongovernmental corporate party to file its
11 Corporate Disclosure Statement within 10 days of receipt of this Order. Forms are
12 available on the court's website.

13 RULE 26(f) MEETING AND DISCOVERY PLAN

14 The parties are directed to meet and confer at least 14 calendar days before the
15 Scheduling Conference as required by Federal Rule of Civil Procedure 26(f). At this
16 Rule 26(f) Meeting, the parties shall develop a joint proposed Discovery Plan which
17 contains the following information in separately numbered paragraphs:

- 18 1. The parties who attended the Rule 26(f) Meeting and assisted in developing
19 the Plan;
- 20 2. A short statement of the nature of the case (**3 pages or less**), including a
21 description of each claim and defense;
- 22 3. A description of the principal factual and legal disputes in the case;
- 23 4. The jurisdictional basis for the case, citing specific jurisdictional statutes;¹

24 _____
25 ¹ If jurisdiction is based on diversity, the basis shall include a statement of the citizenship of
26 every party. See 28 U.S.C. §1332. The parties are reminded that (1) a corporation is a
27 citizen of the state where it is incorporated and the state of its principal place of business and
28 (2) partnerships and limited liability companies are citizens of every state of which one of
their members or partners is a citizen. See 28 U.S.C. §1332(c); *Indus. Tectonics v. Aero
Alloy*, 912 F.2d 1090, 1092 (9th Cir. 1990); *Belleville Catering Co. v. Champaign Market*

1 5. Any parties which have not been served and an explanation of why they
2 have not been served; and any parties which have been served but have not answered or
3 otherwise appeared;

4 6. A statement of whether any party expects to add additional parties to the
5 case or otherwise to amend pleadings (the Court will set a deadline of not later than 90
6 days after the Scheduling Conference to join parties or amend pleadings);

7 7. A listing of contemplated motions and a statement of the issues to be
8 decided by these motions (including motions under Federal Rules of Evidence 702, 703,
9 704, and 705);

10 8. Whether the case is suitable for reference to arbitration or a United States
11 Magistrate Judge for trial;

12 9. The status of related cases pending before other courts or other judges of
13 this Court;

14 10. A statement of when the parties exchanged Federal Rule of Procedure 26(a)
15 initial disclosures;

16 11. A discussion of necessary discovery, including:

17 a. The extent, nature, and location of discovery anticipated by the
18 parties;

19 b. Suggested changes, if any, to the discovery limitations imposed by
20 the Federal Rules of Civil Procedure;

21 c. The number of hours permitted for each deposition, unless extended
22 by agreement of the parties.

23 12. Proposed specific dates for each of the following (deadlines should fall on a
24 Friday unless impracticable):

25
26
27 _____

28 *Place, L.L.C.*, 350 F.3d 691, 692 (7th Cir. 2003).

- 1 a. A deadline for the completion of fact discovery² and disclosure
- 2 pursuant to Rule 26(a)(3);
- 3 b. Dates for complete disclosures of expert testimony under Rule
- 4 26(a)(2)(C) of the Federal Rules of Civil Procedure;³
- 5 c. A deadline for completion of all expert depositions;
- 6 d. A deadline for filing dispositive motions;
- 7 e. A date by which the parties shall have engaged in good faith
- 8 settlement talks.

9 13. Whether a jury trial has been requested and whether the request for a jury
10 trial is contested (if the request is contested, set forth the reasons);

11 14. The estimated length of trial and any suggestions for shortening the trial;

12 15. The prospects for settlement, including any request of the Court for
13 assistance in settlement efforts; and

14 16. Any other matters that will aid the Court and parties in resolving this case in
15 a just, speedy, and inexpensive manner as required by Federal Rule of Civil Procedure 1.

16 The parties shall jointly file the Plan with the Clerk not less than seven calendar
17 days before the Scheduling Conference (absent extraordinary circumstances, no
18 extensions of time will be granted). It is the responsibility of Plaintiff(s) to initiate the
19 Rule 26(f) Meeting and preparation of the joint Plan. Defendant(s) shall promptly and

20
21 ² The discovery deadline is the date by which all discovery must be completed. Discovery
22 requests must be served and depositions noticed sufficiently in advance of this date to ensure
23 reasonable completion by this deadline, including time to resolve discovery disputes. Absent
24 extraordinary circumstances, the Court will not entertain discovery disputes after this
25 deadline.

26 ³ No expert witness not timely disclosed will be permitted to testify unless the party offering
27 such witness demonstrates: (a) that the necessity of such expert witness could not have been
28 reasonably anticipated at the time of the deadline for disclosing such expert witness; (b) the
Court and opposing counsel or unrepresented party were promptly notified upon discovery
of such expert witness; and (c) that such expert witness was promptly proffered for
deposition. *See Wong v. Regents of the Univ. of Cal.*, 410 F.3d 1052, 1060 (9th Cir. 2005).

1 cooperatively participate in the Rule 26(f) Meeting and assist in preparation of the
2 proposed plan.

3 SCHEDULING CONFERENCE AND ORDER

4 The Court directs counsel to Rule 16 of the Federal Rules of Civil Procedure for
5 the objectives of the Scheduling Conference. Counsel who will be responsible for trial of
6 the lawsuit for each party shall appear and participate in the Scheduling Conference and
7 shall have authority to enter into stipulations regarding all matters that may be discussed.
8 A continuance of the Scheduling Conference will be granted only for good cause and will
9 not be granted beyond the time limit set forth in Federal Rule of Civil Procedure Rule
10 16(b).

11 During or after the Scheduling Conference, the Court will enter a Scheduling
12 Order. The form of the Court's standard Scheduling Order can be found on the Court's
13 website at www.azd.uscourts.gov under Judges & Courtrooms; Orders, Forms &
14 Procedures; Judge Wake. The Court fully intends to enforce the deadlines in the
15 Scheduling Order. The parties should plan their litigation activities accordingly.

16 OTHER MATTERS

17 Counsel for all parties are expected to comply fully with the Federal Rules of Civil
18 Procedure and Local Rules and to minimize the expense of discovery.

19 Counsel should ensure that all pleadings comply with LRCiv 7.1 and LRCiv 7.2.

