ELECTRONIC CASE FILING VERSION 4.1 RELEASE NOTES

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA

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405 West Congress Street
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Table of Contents

Creating an Appendix with Document Links

With the previous *Create Appendix* functionality, you could select a sub-set of the docket entries for a district case and the software created a PDF version of the docket sheet with the selected PDF documents appended. This process can create PDF files with very large file sizes.

A new set of radio button options labeled *Include documents in Appendix* and *Include document hyperlinks in Appendix* has been added to the bottom of the Docket Report when it is run with the *Create Appendix* option selected. These new options allow you to indicate if the PDF documents you selected for inclusion in the appendix docket sheet should be appended to the docket sheet or if hyperlinks to those documents should be included instead.

When the Docket Report is run with the *Create Appendix* option selected, two new radio buttons are included at the bottom of the report: *Include documents in Appendix* and *Include document hyperlinks in Appendix*.

Creating an Appendix with the *Include Documents in Appendix* Option

If the *Include documents in Appendix* option is selected when the appendix is generated, the application produces a PDF version of the docket sheet with the selected documents appended.

Creating an Appendix with the Option *Include Document Hyperlinks in Appendix*

If the *Include document hyperlinks in Appendix* option is selected when the appendix is generated, the application produces a PDF version of the docket sheet that does not include the documents from the case record. Instead, this PDF includes document hyperlinks which directs you to click on them back to the district court's CM/ECF application to view the document(s) (see figure below).

For PACER billing purposes, this report bills in a similar fashion to the previous appendix function already available to you.

When you (in Create Appendix mode) want to click on any document number hyperlink from within the generated PDF version of the appendix, you must ensure that your default browser is the same as the one that you are logged in to CM/ECF with; otherwise you will need to log in again after clicking on any of the document number hyperlinks in the PDF version of the appendix.

U.S. District Court
Administrative Office of the US Courts (td8d) (Alexandria)
CIVIL DOCKET FOR CASE #: 1:09-cv-07780-ZGZ-FBF

Pythagoras v. Pascal
Assigned to: Zachary G Zeta, IV
Referred to: Filip B Fifteen
Cause: No Cause Code Entered

Date Filed: 03/16/2009
Jury Demand: None
Nature of Suit: 130 Miller Act
Jurisdiction: Federal Question

Plaintiff

Sam Pythagoras

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ATTORNEY TO BE NOTICED

V.

Defendant

Blaise Pascal

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ATTORNEY TO BE NOTICED

Date Filed	#	Docket Text
03/16/2009	1	COMPLAINT against Blaise Pascal, filed by Sam Pythagoras. (Attachments: # 1 Affidavit, # 2 Appendix) (Gibson, Brandi) (Entered: 03/26/2009)
03/16/2009	2	MOTION to Dismiss by Blaise Pascal Responses due by 4/10/2009 (Gibson, Brandi) Modified on 3/26/2009 (Gibson, Brandi). (Entered: 03/26/2009)

Printing Multiple Documents

Previously, the *View Multiple Documents* and the *Create Record on Appeal* (ROA) feature on the docket sheet selection screen allowed you to select multiple documents from the Docket Report and then view the selected documents in one combined PDF. Depending on the number and size of documents selected, it could take several minutes to format and view the combined PDF in Adobe for a document that is ultimately going to be printed.

A new print option allows you to send the selected documents directly to the printer using the new **Print Selected** button. The printing of the documents is done in a background process directly from the server, without requiring you to view the documents first or wait for the documents to be assembled.

The new **Print Selected** button and a drop down list of printers are displayed at the bottom of the Docket Report (in *View Multiple Documents* or in *Create Record on Appeal* mode), so that you can select the desired printer and print the resulting PDF document(s) to that printer.

Footer format: USCA8 Page <pagenum>	⦿ Include full docket sheet
(Numbers, letters, spaces, and <pagenum> only)	○ Include abridged docket sheet
	○ Include documents only

View Selected

Total number of pages in selected documents : [   ]

or

Download Selected

or

Print Selected   Please Select ▾

Printing Multiple Documents, continued

Once the documents are selected, you can choose whether or not the printed output includes:

- documents and the docket report – by selecting *Include full docket sheet*
- documents and the document summary – by selecting *Include abridged docket sheet*, or
- documents only – by selecting *Include documents only*.

The number of pages that will be in the printed output is displayed in the *Total number of pages in selected documents* box. You then run the report by clicking the *Print Selected* button, and a confirmation page will be displayed immediately. An email will be sent to you once the PDF is successfully submitted to the printer.